

BALKERNE GARDENS TRUST

Name of assessor.....Balkerne Gardens Trust... Risk assessment for...Sheltered Housing..COVID-19... Date...July 2020....

What are the hazards?	Who might be harmed & how?	Existing controls	What further action is necessary?	Action by who?	Action by when?	Date of action completion & signature	Review date & signature
Due to the COVID-19 pandemic there is a risk of infection	<ul style="list-style-type: none"> • Tenants • staff 	<p>Non-essential indoor communal areas have closed until further notice.</p> <p>Only one tenant is allowed in the laundry room at any one time.</p> <p>Support offered to shielding tenants.</p> <p>Staff and tenants encouraged to maintain social distance.</p> <p>Residents updated on government guidance.</p> <p>Support staff ensure they only go into tenants' flats</p>	<p>Risk assessment to be reviewed regularly and updated based on local and national guidance.</p>	SH manager and senior leadership team	Ongoing	Ongoing	<p>Review 21.9.20 S Westbrook – Awaiting updated guidance from local health protection team and Winter plan. Next review October/November Or when guidance is updated</p> <p>Review 5.11.20 – Following the introduction of a second national lockdown the trust is reminding all staff about the importance of social distancing and hand hygiene. Staff are encouraged to receive testing if symptomatic and to isolate in line with guidance. We are communicating with tenant regarding the changes in law and are encouraging all</p>

		<p>when it is absolutely necessary ie after having a fall.</p> <p>Staff will wear PPE- gloves, aprons & masks to assist tenants who are showing symptoms of Covid-19. Visors available if required.</p> <p>Tenants and staff are reminded to regularly wash their hands for at least 20 seconds</p> <p>Visitors are encouraged to use the hand sanitiser provided by the entrance.</p> <p>Tenants and staff reminded to self-isolate if they have symptoms of COVID-19 (Continuous cough,</p>					<p>tenants to wear face coverings in communal areas. Sheltered housing staff should also wear face coverings when interacting with people and should wear a surgical mask if entering a tenant's home.</p> <p>25.3.21 – risk assessment updated in line with latest government guidance. No changes to current processes. Vaccine note included.</p>
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		<p>temperature, loss of taste or smell.</p> <p>Copies of visitors sign in record to be kept for 4 weeks to enable track and trace.</p> <p>All staff encouraged to have the vaccine for COVID-19. Staff who refuse or unable to because of health issues will be written to individually and receive an individual risk assessment.</p>					
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